

Summer 2023 Internship | Health and Aging: NYC-Based Healthcare Philanthropy

The John A. Hartford Foundation, Inc.

55 East 59th Street – 16th floor

New York, NY 10022

www.johnahartford.org

Start Date: May 15, 2023 (flexible)

End Date: August 31, 2023 (flexible)

Salary: \$17 per hour

Work Hours: ~35-40 hours per week

Background: The John A. Hartford Foundation, based in New York City, is a private, nonpartisan, national philanthropy dedicated to improving the care of older adults. Since 1982, The John A. Hartford Foundation has awarded more than \$625 million in grants to enhance the health and well-being of older people. For more than three decades, the organization has been the leader in building a field of experts in aging and practice innovations that transform how the care of older adults is delivered. The Foundation has three priority areas: creating age-friendly health systems, supporting family caregivers, and improving serious illness and end-of-life care. Working with its grantees, the Foundation strives to change the status quo and create a society where older adults can continue their vital contributions.

Mission: The John A. Hartford Foundation believes that as a society they can and must improve care for older adults to better meet their needs and maintain their independence and dignity. If the Foundation succeeds, society will benefit from the continuing contribution of older people and from overall reductions in health care spending.

Position Details: Selected candidates will support the President, the Communications team, the Program team, and other Foundation staff with various projects that advance the mission of improving care for older adults. This will require interns to conduct research and produce writing related to the fields of geriatrics and gerontology and support administrative and communications projects related to the day-to-day operations of the Foundation.

Position Requirements/Preferred Skills:

- Current enrollment in a related graduate level degree program (MPH, MPA, MSW, MHA, etc.)
- Strong writing and communication skills
- Adaptability to new opportunities and projects
- Interest in philanthropy, health care, communications and/or aging
- Ability to collaborate with others, work independently, and manage time effectively
- Must arrange own housing within New York City or local area

Supervisor:

Terry Fulmer, President

How Do I Get Started?

To apply please submit the following to jobs@johnahartford.org:

- An updated resume
- A brief cover letter outlining your experience and interest in working for The John A. Hartford Foundation

Due to the anticipated volume of applications further contact by applicants is not allowed. Please no phone calls.

The John A. Hartford Foundation is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. The John A. Hartford Foundation is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, please contact the HR Department at 484-788-2909.